



Holistic Personality Development Course

NIDHI SHARMA

Internationally Certified Image Consultant



Fees : Rs. 500/-

Duration of the course : 32 hrs

extended further if need

Complimentary : Resume/Biodata

1. Fundamentals of English Language
2. Conversation Based Grammar
3. English in Social Situation
Greeting, Etiquettes, Manners
4. Pronunciation
5. Group Discussion
6. Personality Development
7. Interview Skills
8. Personality Skill, Self Presentation
9. Use of Body Language
10. Public Speaking
11. Leadership

***Certificate**

***Life Time Support**

Let's find the Best in you..

Coordinator IQAC
Netaji Subhash Chandra Bose Govt
College, Aliganj, Lucknow

Rashmi



UPTEC

To,

Date : 28/07/2023

The Principal

Neta ji Subhash Chandra Bose

Govt. Girls P. G. College

Aliganj, Lucknow

Subject : Receipts of UPTEC Share

Madam,

This is in reference to our agreement with you regarding the establishment of a value hub centre. A total of 21 students have been registered for the CCC programme at value hub centre at Neta ji Subhash Chandra Bose Govt. Girls P. G. College, Lucknow, campus, we would like to inform you that we have received a payment of Rs, 24780/- from you. The details of payments are as follows :-

No of Students Registered : 21

Amount : Rs. 24780.00

Date of Transaction : 28-Jul-2023

TRANSFER FROM : 62372511330 PRINCIPAL NETAJEE SHUB

BY TRANSFER INB Payment

towards Invoice/Bill : CTY0101987

Thanks and Regards

HS

28.7.2023

RS

Rashmi

[Signature]

[Signature]

Hitesh Kumar Srivastava

Coordinator IQAC

Netaji Subhash Chandra Bose Govt.

C-6, Sector F, Kapoodia, Lucknow - 226 020 Tel. : 2334639, 2322372
E-mail : uptecalg@rediffmail.com

Coordinator NAAC
NSCB Govt. Girls PG College
Aliganj, Lucknow

Office : 1B, Rana Pratap Marg, UPTEC Crossing, Lucknow - 226 001. Phone : 2206794, 2209603, 2206021-22 ; Fax : 0522 - 220949
E-mail : contact@uptecnet.com

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Course Organized
ADVANCED EXCEL

Course Content:

Introduction and Basic Brush-up of MS Excel, Start-up With Formulas: Part-I, If and other Formulas, Start-up With Formulas: Part-II, Transforming and Structuring of The Data, Conditional Formatting And Working With Charts, Introduction to Pivot Tables, Charts, and Dashboards with Slicer.

Duration: 40 HOURS

Total number of students enrolled: 18, 18, 18 & 15 Total= 69

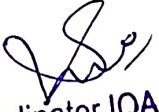
Course Organized
GST Accounting with Tally

Course Content:

Tally introduction, Accounts information-Ledgers, Groups, Inventory information- Stock groups, Stock items, Units of measure, Accounting Vouchers-receipts vouchers, Payment vouchers, Purchase vouchers, Sales vouchers, Contra vouchers, Journal vouchers, Debit note, Credit note, Memorandum vouchers, Godowns, Date management- More than one year company creation, Change period, Payroll System, Discount management- Cash discount, Trade discount, Vouchers types, Back up, Restore, Display- Trial balance, Day book, Account book, Statement of accounts, Inventory Books, Statements of Inventory, Cash/Fund flow, Payroll reports, List of accounts, Exception reports, Print management, GST-CGST, SGST, IGST, Print Out management, Other options.

Duration: 60 HOURS

Total number of students enrolled: 21 & 16, Total= 37


Coordinator IQAC
Netaji Subhash Chandra Bose Govt.
Girls PG College, Aliganj, Lucknow


Rashmi
Coordinator NAAC
NSCB Govt. Girls PG College
Aliganj, Lucknow