

VALUE ADDED COURSES FOR STUDENTS

CCC (Certificate Course in Computer Concepts)



Course Coordinator
Prof. Sharad Kumar Vaishya
Professor Physics



Co Coordinator
Dr Rahul Patel
Asst Prof. Maths

Certificate Course in Computer Concepts (CCC) is introduced in college in 2019 by signing MoU with UPTEC. This course has been started in campus in order to make Computer Applications and IT literacy more widespread among college students.

- This is a certificate level course teaching the basics and introduction to IT.
- Upon completing CCC, candidates are expected to be comfortable in using computers to write and send letters and emails, browse the internet as well as prepare presentations.

Three batches have completed the course since 2021. The fee for the course is 1500 Rs. Course is open to all students.

ADVANCE EXCEL AND GST TALLY



Course Coordinator
Dr Kranti Singh
Asst Prof. Commerce

College has signed a MoU with Process and Product Development Centre (PPDC), Agra to offer these two-skill oriented value-added courses. PPDC is an autonomous body under MSME Department, Ministry of MSME, Government of India.

1. Advance Excel

Students can enhance their Microsoft Excel Skills By Learning this Advance MS Excel Course. Microsoft Excel is one of the most commonly used products of Microsoft office. It is used for data entry, data analysis, data presentation, or calculation. The duration for this course is of 40 days which purports to take excel users to the next level by exposing them and providing them hands on experience over advance functions and formulas. Showcasing this value addition

in biodata students can get better job opportunities in different sectors. College is offering this course since 2022-23 and successfully trained first batch of 20 students. Students can enroll themselves in this course by paying a minimal fee of Rs 1539 only.

2. GST Accounting with Tally

Students can learn in-demand Skills that can make them Job-Ready while pursuing their degree program. The course content is taught for 60 days. GST accounting with Tally has modules from fundamentals of GST to practical of GST using Tally. This is Comprehensive training focuses on practicality and based on current industry norms. It doesn't waste any time running around the bush, wasting your precious time. College is offering this course since 2022-23 and successfully trained first batch of 18 students. Students can enroll themselves in this course by paying a minimal fee of Rs 2365 only.

Holistic Personality Development



Course Coordinator
Dr Shalini Srivastava
Asst. Prof. English



Course Co-Coordinator
Dr Rajeev Yadav
Asst. Prof. English

MOU is made and executed between Netaji Subhash Chandra Bose Girls Govt. Post Graduate College and Kraftingimage on 6.12.2022 to conduct "Holistic Personality Development Course. Kraftingimage offers consulting & training on Image Enhancement, Personality Development, Communication skills, Presentation Skills, Leadership skills, Social & Business Etiquettes & Manners, Personal Branding, Conflict Management, Negotiation skills, Stress Management & Soft Skills for Individuals, Corporates, Universities, Colleges & various events. Kraftingimage is registered under MSME (Ministry of Micro, Small & Medium Enterprises) Government of India & ISO 9001:2015 . Under the "Mission Vijay" Unique Training Programmes are designed for Government Degree colleges to optimize capabilities of youth and make them future ready to build a great Nation.

1. Holistic Personality Development

Holistic personality plays an essential role for students & it helps in developing social, emotional, physical, mental & Intellectual qualities. It is also important for students as it broadens their minds, develops emotional skills, improve the quality of life & give an edge in today's competitive world. Some key areas are as follows;

- Perfect communication – It is important to speak effectively. People get impressed by those who have good communication skills.
- Gain Confidence – If you own good communication skills then your confidence will automatically be high.
- Achieve your goal early – Effective personality skills help you meet your career goals quickly.

- Effective personality – When we speak effectively and with confidence, anyone can get attracted.
- Part of the Global community – English language is a part of the global world. So, if one knows good English then one can interact with others.
- Multiple Career Prospects – A person possessing effective communication skills have more career opportunities than others.

In first batch 21 students enrolled and have successfully completed the course. This 30 hour course is open to all students with a nominal fee of Rs 500.

VALUE ADDED COURSES PROPOSED IN SESSION 2023-24 by KRAFTING IMAGE



Course Coordinator
Dr Shweta Bhardwaj
Asst. Prof. Education

Krafting Image conducts various skill enhancement courses which play an essential role in student's holistic development & help in developing social, emotional, physical, mental & Intellectual qualities. It is very important for students to broaden their minds, develops emotional skills, improve the quality of life & give an edge in today's competitive world.

Under the guidance of New Education Policy 2020 herein following 30 hours courses are proposed to be conducted with a fee of 500 Rs per course and these courses are open to all students.

SN	Course code	Name of the course
1	IPP30	Interview Preparation & Planning
2	SES30	Self Enhancement Skills
3	RWPS30	Report writing & Presentation Skills
4	FES30	Fundamentals of English-Speaking skills

SOME GLIMPSES

